



Oregon

# TRAFFIC OPERATIONS MANAGER

## \$85,774 - \$113,217

*Plus Excellent Benefits*

*Apply by*

**March 1, 2020**

*(Applicants will be reviewed every Monday until the closing date. Open Until Filled)*

***P*ROTHMAN**



## WHY APPLY?



Located in western Oregon, in the southern Willamette Valley, Eugene provides a vibrant, natural, and progressive environment in a beautiful place to live and play. Residents and visitors enjoy

the area's mild climate, abundance of fitness opportunities, and the diverse cultural events the City has to offer. Living in the City of Eugene offers all of this, along with the advantages of higher education, a strong public-school system and a short commute to work.

The City of Eugene provides the right Traffic Operations Manager the opportunity to work with a dedicated staff to provide excellent public service for residents and visitors alike in an ideal place to live, work and play.

## THE COMMUNITY

Located in the heart of wine country in western central Oregon, Eugene is within an hour drive from the Pacific Ocean and Cascade Mountains and serves as the county seat for Lane County. Home to nearly 170,000 residents, Eugene encompasses 44.3 square miles, is the second largest city by population in Oregon, and has an exceptional mix of education, community engagement, culture, recreation, and scenic beauty. Eugene is a gigabit city, which has allowed for the employment base to become increasingly dominated by the creative class and knowledge-based industries, in addition to services, trade, and government.



The City is well-known as the home of the University of Oregon, which brings a cosmopolitan feel to the community, and whose collegiate teams have contributed excitement and pride on a national basis. With 20,000 students and over 6,000 employees, the University plays a major role in the community, as does Lane Community College and Northwest Christian University.

Downtown Eugene has many iconic attractions that draw visitors to the city's center, including Kesey Square, a dining hub with food trucks and destination eateries, a performing arts venue, and an abundance of unique boutique shops and art galleries. Eugene strives to be a welcoming community for everyone who lives, works and plays in the area, and is currently known as a friendly and progressive community, with residents who are active and interested in maintaining a high quality of life. In addition to the City's many downtown amenities, Eugene boasts an abundance of city parks, hundreds of miles of bicycle trails, and numerous lakes, rivers and streams nearby. Dubbed as Tracktown USA, the City also has a long-standing reputation as the "Running Capital of the World." Many residents are health and fitness oriented, and Eugene will host the IAAF World Track and Field Championships in 2021.

State highways provide access to the recreational opportunities of eastern Oregon, and to the picturesque coastal towns, state parks and public beaches to the west. For those looking to travel, Eugene's municipal airport provides service directly to Denver, Las Vegas, Los Angeles, Oakland, Phoenix, Portland, Salt Lake City, San Francisco, San Jose and Seattle.

## THE CITY

Operating under a Council/Manager form of government, the City has eight council members who are each elected from one of eight wards for four-year terms, and a Mayor, who presides at the City Council meetings, and is elected at-large for a four-year term.

The City of Eugene provides a full range of municipal services through six innovative departments including Central Services, Fire & Emergency Medical Services, Library, Recreation & Cultural Services (LRCS), Planning and Development, Police, and Public Works. The City operates on a 2019-2020 budget of \$808 million with over 1,500 FTE's. The City of Eugene is widely recognized for its progressive, responsive service to residents of all demographics, and incorporating new and emerging technologies and best practices into programs and services.

## THE DEPARTMENT

The City of Eugene's Public Works Department consists of six divisions with more than 440 budgeted employees. The department has a FY20 Operating Budget of \$94,371,972 and a Capital Budget of \$51,529,068. Working together, staff enhance the safety, welfare and livability of the community by providing and managing infrastructure and services for the airport, open spaces, parks, transportation, and stormwater and wastewater systems. The Public Works Maintenance Division, Traffic Operations crew is responsible for maintaining more than 1,300 lane miles of street markings, 250 traffic signals, 30,000 signs and 10,000 streetlights across streets, alleys and bike paths for the City of Eugene, Lane County and Oregon Department of Transportation roads within the City's boundary.



All transportation signage, street name signs, traffic signals, streetlights, graffiti abatement as well as pavement markings, are maintained by Traffic Operations staff. Annually, approximately 3,840 regulatory signs, and more than 485 street name signs are repaired or replaced. Staff also repairs an average of 450 streetlights on residential streets, arterials and numerous bike paths and replaced over 850 lights throughout the City. Staff makes nearly 143 repair calls for traffic signals during a given year. Traffic Operations also takes in over 1650 traffic technical requests every year. The requests can be anything from new stop signs to new traffic signals.

The department values excellence, integrity, stewardship and respect. Staff show consideration for one another while respecting and building trust with the community and pursue innovation while focusing on the task at hand and prepare for what's tomorrow. Living and working in the community, staff care about the relationships that are built with the community and appreciate each person's contributions to the department's mission.

The department plays a critical role in many of the city's long-term goals, including the Climate Recovery Ordinance, Vision Zero and Transportation System Plan. Staff scour for opportunities to reduce their carbon footprint while increasing the number of people walking, biking and carpooling - all with an eye on safety and the goal of eliminating deaths and serious injuries on roads.

## THE POSITION

Under the direction of the Maintenance Division Director, the Traffic Operations Manager oversees, plans, organizes and supervises the Traffic Operations Section in the Public Works – Maintenance Division.

The Traffic Operations Manager is involved in the professional and technical engineering operations such as traffic operations, traffic control devices, signals and lighting, and performs a variety of complex professional and technical duties relative to the design and construction of traffic systems and controls. The Traffic Operations Manager also provides highly complex staff assistance to the Maintenance Director and the City Engineer in administering the traffic section of Eugene Code.

**Other responsibilities include:**

- Plans, organizes, evaluates and participates in the functions and activities of the traffic operations and traffic control devices, control and signal and lighting maintenance; oversees and/or develops maintenance procedures and policies.
- Plans, organizes, evaluates and participates in the functions and activities of the Utility Permitting and Inspection group.
- Participates in the development and implementation of goals, objectives, policies and priorities related to the Traffic Operations Section of the Maintenance Division.
- Monitors and approves traffic engineering plans including public and private signal, signing, lighting and striping projects; supervises all construction activities from design through construction.
- Answers questions and provide information to the public; investigates complaints and recommend corrective action as necessary to resolve complaints.
- Confers with engineers, developers, architects, and the public in acquiring information and coordinating traffic engineering matters.
- Determines scope of traffic engineering projects; prepares requests for proposals and contracts for consulting services; reviews plans of consulting engineers and private contractors; makes technical engineering decisions and establish technical criteria and standards; administers, negotiates, and approves changes to construction constraints.
- Assists the Maintenance Director in planning work schedules, determining project assignments, and scheduling public improvement project implementations; coordinates section activities with those of other sections and departments and outside agencies and organizations.
- Participates in the preparation and implementation of the Maintenance Division budget; participates in the forecast of additional funds needed for staffing, equipment, materials and supplies for the Traffic Operations Section; participates in budget administration.
- Makes public presentations before other governmental and private groups and organizations regarding traffic engineering activities; attends and participates in City committees, commissions and task teams.

- Ensures implementation of and adherence to the City's Affirmative Action and Diversity Work Plans.
- Oversees and provides lead project management on special projects and studies; acts as City spokesperson on special projects.

**OPPORTUNITIES & CHALLENGES**

1. The Traffic Operations Manager will lead a team of technical and operations staff responsible for maintaining the City's traffic infrastructure. This team is key in implementing many of the City's plans and policies. Providing outstanding leadership and support to this team will be the primary role of this position.
2. The Traffic Operations Manager will engage with a team of planners, engineers and policy makers that will lead the City toward goals defined in the City's Vision Zero plan and Climate Recovery Ordinance.
3. The Traffic Operations Manager will participate fully on the Public Works Maintenance management team working with managers from Fleet, Surface Maintenance, Sub-surface Maintenance, Administration and IT on issues affecting the Maintenance Division. This is a collaborative work team that is committed to developing and leading a division whose culture exemplifies a safe, respectful, inclusive and productive workplace.

**IDEAL CANDIDATE****Education & Experience:**

A bachelor's degree from an accredited college or university in traffic engineering or a related field, and six years of increasingly responsible professional traffic engineering experience, including two years of supervisory or project management responsibility to highly preferred.

Possession of a valid Certificate of Registration as a professional civil engineer in the State of Oregon, or possession of a valid Certificate of Registration as a professional engineer from another state and ability to obtain the Oregon Certificate of Registration within 6 months is required. Candidates must a valid Oregon driver's license by time of hire. Certification as a Professional Traffic Operations Engineer (PTOE) is desirable.

**Necessary Knowledge, Skills & Abilities:**

- Extensive knowledge of modern principles and practices of traffic engineering, including application of the Manual of Uniform Traffic Control devices in an urban setting, Oregon Highway Design Manual, NACTO Urban Street Design Guide, NHACTO Urban Bikeway Design Guide, The Highway Safety Manual and other relevant guidelines and publications.
- Knowledge of pertinent Federal, State, and local laws, codes and regulations.
- Recent developments, current literature and sources of information regarding transportation system and traffic engineering.
- An understanding of principles involved in the design and operation of traffic signal devices, budget preparation and administration, project management, and training and performance evaluation.
- Knowledge of methods, materials, and techniques used in the construction of public works projects and traffic engineering design and construction.
- Knowledge of organizational and management practices as applied to the analysis and evaluation of programs, policies, and operational needs.
- Skill in establishing and maintaining cooperative working relationships with those contacted in the course of work.
- Ability to ensure project and system compliance with Federal, State and local rules, laws and regulations.
- Experience overseeing or conducting comprehensive traffic engineering studies and preparing reports with appropriate recommendations.
- Ability to analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals.

- Skill in performing technical research and solving difficult engineering problems.
- Experience preparing and maintaining comprehensive records and preparing technical reports and recommendations.
- Ability to prepare and administer budgets of one or more sections of the division, Supervise, train and evaluate assigned staff, and Communicate clearly and concisely, both orally and in writing.

Any combination of education, experience and training that would likely provide the required knowledge and abilities to successfully perform the job will be considered.

**COMPENSATION & BENEFITS**

- **Salary: \$85,774 - \$113,217 DOQ**
- **Total Compensation: \$139,975 - \$178,187**
- Medical, Dental, and Vision Insurance
- Life and AD&D Insurance
- Long-Term Disability
- Oregon PERS
- Deferred Compensation Plan
- 10 Paid Holidays
- Sick Leave
- Generous Vacation
- Employee Assistance Program

**Please visit:**  
**[www.eugene-or.gov](http://www.eugene-or.gov)**



The City of Eugene is an Equal Opportunity Employer. All qualified candidates are strongly encouraged to apply by **March 1, 2020** (next review, open until filled). Applications will only be accepted electronically. To **apply online**, go to **[www.prothman.com](http://www.prothman.com)** and click on "**Open Recruitments**" followed by "**Traffic Operations Manager – City of Eugene, OR**" and follow the directions provided, or please visit **[www.governmentjobs.com/careers/eugene](http://www.governmentjobs.com/careers/eugene)**.



**[www.prothman.com](http://www.prothman.com)**

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